

PELLATT PELICAN UMBACH GIDLEY LOCAL SERVICES BOARD

Public Meeting Minutes
Meeting held Saturday, October 25th, 2025, 10:00 a.m.
@ PUFF Community Centre

Present:

Board Members: Donna Burkart (DB), Chris Cowead (CC),
Linda Hill (LH), Margie Szymesko (MS),

Secretary/Treasurer: Lori Summers (LS)

Absent: Board member: Terri Sharples

Inhabitants: 11 were present

Jessica Malone (MNDM) – Declined attending

Opening:

Margie Szymesko (MS) called the meeting to order at 10:04 a.m.

1) Approve Election Meeting Minutes from September 27th, 2025: Chris Coward moved for acceptance of the meeting minutes. Linda Hill seconded the motion. All approved. Carried.

Approve Board Meeting Minutes from September 27th, 2025: Linda Hill moved for acceptance of the meeting minutes. Chris Coward seconded the motion. All approved. Carried.

2) Annual Budget and Tax Levy for the Year Ending September 30, 2026:

MS reviewed the annual budget for the fiscal year of October 1, 2025 to September 30, 2026. There will be a \$40,000 increase to the funding to PUFF this year to cover the salaries associated with compensating the volunteer firefighters for: call outs, meetings, and training. The total fiscal amount to be collected by the levy will be \$129,937.

BE IT ENACTED as By-Law 186/2025 of the Corporation that the statement of estimates of revenue and expenses for the fiscal year of the Corporation ended September 30, 2026 attached hereto be approved. The per property levy will be determined upon confirmation of each property within the Board Area as determined by the Municipal Property Assessment Corporation (MPAC) and in conjunction with the Online Property Tax Analysis (OPTA) to collect the total sum of \$129,937. Donna

Burkart moved that the By-Law 186/2025 be accepted, and Linda Hill seconded. Unanimously approved by the Board, and everyone in attendance, on the 25th day of October 2025.

3) Request for Levy to be Collected:

BE IT ENACTED as By-Law 187/2025 that the Local Services Board of Pellatt, Pelican, Umbach, Gidley direct the Chair, Ms. Margie Szymesko to inform the Minister of Finance that PPUG requests that the Minister of Finance collect the Levy set by PPUG for and remit same to PPUG in accordance with the Northern Services Board Act. Chris Coward moved that the By-Law 187/2025 be accepted, and Linda Hill seconded. Unanimously approved by the Board on the 25th day of October 2025 .

4) Ministry of Northern Development Funding Agreement Approval

BE IT ENACTED as By-Law 188/2025 that the agreement between the Local Services Board of Pellatt, Pelican, Umbach, Gidley and The Ministry of Northern Development funding hereto is approved. Linda Hill moved that the By-Law 188/2025 be accepted, and Donna Burkart seconded. Unanimously approved by the Board on the 25th day of October 2025.

5) Application for Grant from Ministry of Northern Development

BE IT ENACTED as By-Law 189/2025 that the Local Services Board of Pellatt, Pelican, Umbach, Gidley make application to the Ministry of Northern Development and Mines for the first instalment of the Local Services Board Operating grant in the amount of \$1,235. Linda Hill moved that the By-Law 189/2025 be accepted, and Donna Burkart seconded. Unanimously approved by the Board on the 25th day of October 2025.

6) Yearly Review:

BE IT ENACTED as By-Law 190/2025 of the Corporation that BDO Canada LLP, chartered accountants, be appointed to conduct a yearly review of the Corporation for the fiscal year ended September 30, 2026, at an estimated remuneration amount of \$4,000 inclusive of applicable taxes. Linda Hill moved that the By-Law 190/2025 be accepted, and Chris Coward seconded. Unanimously approved by the Board on the 25th day of October 2025.

7) Insurance Contract:

BE IT ENACTED as By-Law 191/2025 of the Corporation that the commercial liability, employee dishonesty and office contents insurance underwritten by BFL CANADA Insurance Services Inc. in the amounts and for the premium of \$750 is approved. Linda Hill moved that the By-Law 191/2025 be accepted, and Donna Burkart seconded. Unanimously approved by the Board on the 25th day of October 2025.

8) PELLATT UNITED FIREFIGHTERS Contract:

BE IT ENACTED as By-Law 192/2025 that the provision of fire protection contract between The Local Services Board of Pellatt, Pelican, Umbach and Gidley and Pellatt United Firefighters Inc., in the amount of \$127,500, dated October 1, 2025 attached hereto is approved. Donna Burkart moved that the By-Law 192/2025 be accepted, and Linda Hill seconded. Unanimously approved by the Board on the 25th day of October 2025.

9) North Bay OPP Agreement

BE IT ENACTED as By-Law 193/2025 that the agreement between The Local Services Board of Pellatt, Pelican, Umbach and Gidley and North Bay Call Centre for 911 emergency call routing services in the amount of approximately \$3,000. Chris Coward moved that the By-Law 193/2025 be accepted, and Linda Hill seconded. Unanimously approved by the Board on the 25th day of October 2025.

NOTE: A cheque in the amount of \$18,213 was turned over to PUFF Fire Chief Barry Bennett for the Fire Marque proceeds from the years 2023 through to January 2025.

A brief discussion regarding the 911 signs took place. Limited work will take place before winter. The outstanding sign work will be completed in the spring of 2026.

Adjournment: Chris Cowrad moved to adjourn the meeting. Seconded by Donna Burkart. Meeting was adjourned at 10:24 a.m.

Meeting Minutes Submitted by:

Lori Summers - Secretary

Approved by:

Margie Szymesko – Chairperson